

## Formulas to be used to apportion costs for SCLS Shared Services

- I. **Technology Infrastructure: Each Library's share of total circulation of participating members, averaged over the three most recent years (100% of budget).**  
**Scope:** The core cost that is required to support any of the three technology services, including innovation planning and adoption strategies. Any library participating in any of the three technology services (Network Services, PC Support, or the Integrated Library System, LINKcat) will pay the Technology Infrastructure fee.  
**Budget:** Central network hardware and maintenance, broadband, equipment, software; Miscellaneous support needs; Infrastructure staff (system administrators, Technology Services Coordinator).
- II. **Network Services: Building fee (15% of budget) + Connected devices (85% of budget)**  
**Scope:** Library network hardware and software, replacements, and upgrades; Internet Connectivity, network and response time support, Enterprise Wireless (setup fee required), Third party vendor support, new building and remodeling support, wide-area network planning. Required participation: Technology Infrastructure.  
**Budget:** Network hardware and maintenance; Broadband costs for the libraries (e.g. BCN, Charter VPN, Wiscnet VPN, MUFN); Field Technician & Help Desk support staff costs (25% of total).
- III. **PC Support: Each library's share of supported PCs (100% of budget)**  
**Scope:** PC and printer ordering, field and help desk support, automatic software updates, PC software testing and support, Windows and MS-Office, and anti-virus licenses, third party vendor support, Technology Planning. Required participation: Technology Infrastructure, Network Services.  
**Budget:** Field Technician support staff costs (75%); Help Desk Support staff costs (50%); PC Software Fees.
- IV. **ILS Services: Building Fee (15% of budget) + Share of most recent year's total circulation (42.5% of budget) + Share of total items owned (42.5%)**  
**Scope:** Acquisitions, Cataloging, Circulation, Serials, PAC modules, updates, and support; enhanced content, third party vendor support, RFID, Self Checks, Sorters ILS support. Required participation: Technology Infrastructure (Crystal Reports & Response time troubleshooting and support provided to ILS + Network Services participants; Receipt and spine label printer and other peripheral equipment setup and support provided to ILS + Network Services + PC Support participants)  
**Budget:** ILS contracted support and development; Third party maintenance and setup; Telephone notice charges; Cataloging and OCLC costs; Authority Control; ILS staff salaries; Help Desk support staff salaries (25%).