



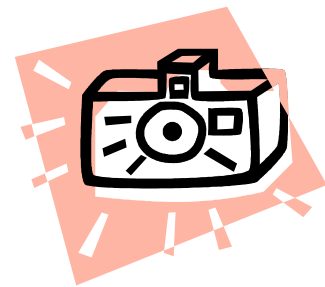
Online Photo Albums

Introduction

Online photo albums allow you to upload images created by digital cameras and scanners to the World Wide Web, where they can be organized, stored, and easily shared with friends and family. Some online photo album services also provide "image hosting," which lets you add your images to online classified ads, message board posts, blogs, and online auction listings.


A number of free and pay services are available to create online photo albums. A few popular options are listed here:

- **Photobucket** – <http://www.photobucket.com>
Free, allows all types of image hosting, also offers video storage and hosting.
- **Flickr** – <http://www.flickr.com>
Free, community-based, with limited image hosting.
- **ImageEvent** – <http://www.imageevent.com>
Pay, accepts all file types, allows all image hosting.



The examples used in this handout are based on the services provided by Photobucket.

Registering for an Account

Once at the Photobucket Web site (listed above), click on the red  button to register for a new account.

Sign up. It's free.

Username

Password
 Choose password

 Re-type password

Current member? [Login](#)

Begin by choosing a username, which will appear as part of your online photo album's Web address.

Then choose a password and enter it twice. Photobucket recommends that passwords contain both letters and numbers and that they be at least eight characters long.

After you complete the registration process, you will receive an email containing your username and password.

Click on the  button to continue.

Fill out the registration form with your information:

One last step, midlib03
Start uploading and sharing your photos and videos

First Name
Last Name
Email
No spam! We hate that stuff.
Gender
Birthday
Country
ZIP/Postal Code
US and Canada only.
Cell #
See this weird code?
Re-type it here
That way we know you're a real person.
By clicking on 'I accept' below you are agreeing to the [Terms of Service](#) and the [Privacy Policy](#).

I accept. Sign me up!

Make sure you enter your actual email address, as Photobucket will use it to send you your password if you forget it.

A cell phone number is not required to sign up for an account, or to upload and share pictures. Feel free to leave that section blank.

The "weird code" is used to make sure the account is being registered by a human. Just copy the code exactly as you see it and type it into the box underneath.

Click on the **I accept. Sign me up!** button after you fill out the form. You will then see this message:

Thanks for registering for Photobucket... Click [here](#) to go to your album.



Click on the blue word "[here](#)" to continue on to your new album.

Logging In and Out

Once you have registered for your account, you will already be logged in. When you are finished using your account, log out by clicking on the blue "[logout](#)" link in the upper right hand corner of the screen.

To log in from the Photobucket home page in the future, type in your username and password, as shown below, and click on the button.

username password

remember me | [forgot your username or password?](#) | [help](#)

Changing Account Options

To view and change settings for your account, click on the blue "[account options](#)" link in the upper right hand corner of the screen.

Personal Information ([edit my information](#))

Middleton Public Library
Username: **midlib03**
Email: **midlib03@yahoo.com**
Account Type: **Free**
Member Since: **07/06/2007**
Receive email Newsletters from Photobucket: **Yes**
[Upgrade Account](#)
[Change Password](#)

Account Dashboard

Total Pictures and Videos: **0**
 Monthly Hits:
 Album Size:

0 bytes (0%) 1 GB

Monthly Bandwidth:

0 bytes (0%) 25 GB

Album Settings ([edit my album settings](#))

My album:
This album is **public**
Show **20** thumbnails per page
My background color is **White**
Sort my album by **Newest First** order
Show me these copy/paste links: **Tags, Images, URL Links**

Mobile Settings ([edit my mobile settings](#))

Mobile Upload:

Personal Contacts ([manage my personal contacts](#))

Cancel My Account ([provide feedback](#))

If you wish to cancel your service, please click the following link. [\[CANCEL ACCOUNT\]](#)

← Change the personal information you entered during the registration process, unsubscribe from the mailing list, or upgrade to a pay account.

← See how many pictures and videos your album contains, how much space they take up and how much is left, and how many times they are viewed each month.

← See your album's Web address, make your account private and assign a guest password, and change how the album looks.

← Change the email address used to upload pictures to your album from your phone.

← Set up an email address book to make sharing your photos easier.



Click on the blue "[CANCEL ACCOUNT](#)" link to delete your online photo album.

Uploading Photos

To add pictures to your online photo album, you must first save the pictures as computer files (acceptable formats are .jpg, .gif, .png, .bmp, .tif, and .swf), then upload them to Photobucket. Individual picture files cannot exceed 1 MB in size.

The screen used to upload photos appears when you first log in to your account. Follow these steps to add a photo to your album:

1. Click on the Browse... button.

2. Choose the location of the saved picture.

3. Click on the picture.

4. Click on the Open button.

5. Add a title.

6. Click on the Upload button.

A thumbnail (or smaller version) of the photo you uploaded should now appear at the bottom of the screen (scroll down), as shown to the right.

You should see command links ([move](#), [edit](#), [share](#), and [delete](#)) above the thumbnail, and code for direct linking and image hosting below the thumbnail.

Uploading Multiple Photos

If you want to add more than three photos to your album at the same time, click on the ["add more"](#) link, shown below. You can upload up to 20 pictures at once, but you don't have to fill up all of the slots.



House in Ancient Pompeii, Italy

[move](#) | [edit](#) | [share](#) | [delete](#)

Picture1.jpg

URL Link

HTML Tag

IMG Code

[change link options](#)

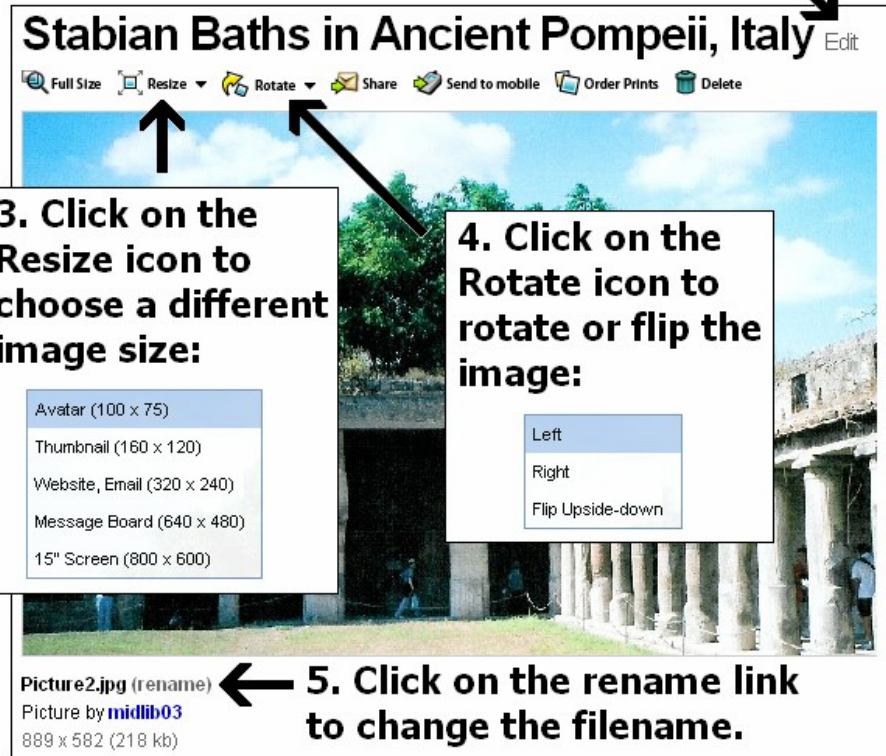
Changing Photo Properties

Once you upload a photo, you can make changes to how it appears in your album by doing the following:

1. Begin by clicking on the blue [edit](#) link above the thumbnail.



2. Click on the Edit link to change the title.



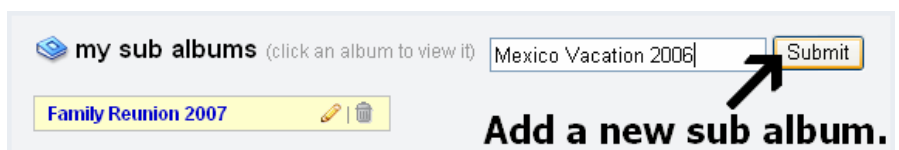
NOTE: Changing the filename will break any direct links already created for that photo.

Organizing Photos

Photobucket's sub albums feature allows you to organize your photos into groups based on subject, place, time period, or any other categories you wish to use. You can create sub albums within the main album, as well as sub albums within other sub albums.

Your sub albums will be listed above the photos in your main album, as shown below. To add a sub album to your online photo album, just type in a name for the sub album (don't use symbols or punctuation) and click on the Submit button.

To view a sub album and add photos to it, click on the sub album's name. Rename or delete sub albums by clicking on the pencil or trash can icons.



HINT: The name of the sub album you're viewing will appear in the upper left hand corner of the screen, as shown below, so you can quickly see where you are. To go back to the main album or to a higher level sub album, click on that album's name.

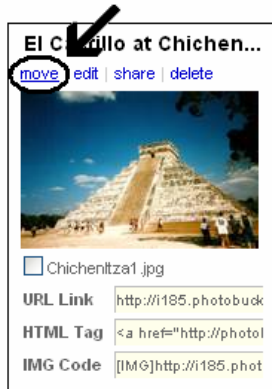


In this example, "Mexico Vacation 2006" is the sub album, and "midlib03" is the main album.

Moving Photos

Once you have created a sub album, you might want to move some of the photos already in your main album into the new sub album. You can easily move any photo you have already uploaded from one section of your online photo album to another using the following steps:

1. Click on the blue [move](#) link above the thumbnail of the photo you want to move.



2. Choose which sub album you want to move the photo to.

3. Click on the Move button.

To move more than one photo at once, use the [Move Selected](#) button at the bottom of the screen. Before clicking on the button, you must select all of the pictures you want to move by checking the boxes next to their filenames (directly under the thumbnails), as shown to the right.


NOTE: To change the order in which photos are displayed within your main and sub albums, change the sorting order in your account options (see page 2). Photos can be sorted by newest first, oldest first, or alphabetical by filename.

Deleting Photos

To permanently remove a picture completely from your album, click on the blue [delete](#) link above that picture's thumbnail.



Sharing Albums

To share your online photo album via email, click on the  button at the top of the screen. Then fill out the form as shown below.



The screenshot shows the 'Share Album' form with the following elements and annotations:

- Left sidebar:** A vertical stack of social media and sharing platform tabs: email, facebook, xanga.com, Blogger, friendster, PICZO™, TAGGED, and myspace.com. An arrow points to this stack with the text: "Click on these tabs to post your photo album to your blog or online profile."
- Form header:** "from: midlib03@yahoo.com" and "insert addresses | manage contact list".
- To field:** "to: my_friend@hotmail.com". An arrow points to this field with the text: "Type email addresses or add them from your address book." To the right, there are buttons for "get my contacts:" with options for YAHOO! Mail, msn Hotmail, AOL Mail, and Gmail.
- Name field:** "your name: Middleton Public Library". An arrow points to this field with the text: "Type your name."
- Message field:** "message: I wanted to share my vacation photos with you!". An arrow points to this field with the text: "Personalize the message."
- Privacy checkbox:** " Please include my guest password for convenience". An arrow points to this checkbox with the text: "If your album is private, check this box to include the password in the email."
- Album preview:** A thumbnail image titled "Photobucket Album" showing a classical building with columns. An arrow points to this area with the text: "Click here when you are finished to send the email."
- Buttons:** "back" and "send now" buttons.
- Bottom section:** "Or just copy the link:" followed by a text box containing the URL "http://s185.photobucket.com/albums/x195/midlib03/". An arrow points to this URL with the text: "Your album's Web address."

The email that is sent to the addresses you provide will contain a link to your online photo album, so the recipients will be able to view all of your photos by clicking on the link and going to the Photobucket website—no downloading of attachments necessary!

If you want to share your online photo album with people who don't use email, you can give them the Web address of your album and they can type it into their Web browser's address bar. The Web address is listed at the bottom of the Share Album page (see above), as well as under your account options (see page 3).

HINT: You can use your address book from Yahoo! Mail, Hotmail, AOL Mail, or Gmail by clicking on the buttons in the upper right hand corner of the Share Album page.

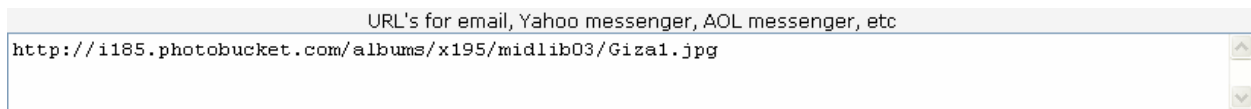
Sharing a Single Photo

To share a single photo or several photos with someone instead of sharing your entire online photo album, you can email or otherwise provide that person with links directly to the photos.

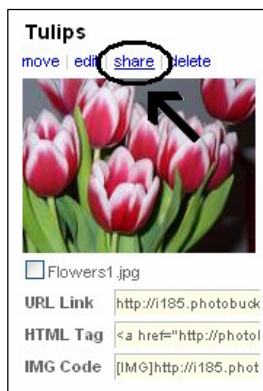
There are several ways to obtain the Web address of a single photo. If, in your account options, you checked the box for the "Display URL Link" option, the Web address of each photo can be found directly underneath its thumbnail, as shown to the right. You can copy and paste the link directly into an email, instant message, or online post, which will allow others to click on the link and go directly to the photo.



Alternately, you can click on the [Generate HTML and IMG code](#) button if, in the account options, you chose not to display the Web address for each photo with the thumbnail. Make sure to check the box next to the photo's filename to select it first. After clicking on the button, scroll down to the bottom of the screen to see the Web address:



You can also use this method to obtain code for image hosting: HTML clickable thumbnails and HTML images (for use on websites like eBay, MySpace, blogs, etc.), plus IMG clickable thumbnails and IMG images (for use on message boards).



Finally, you can share a single photo by clicking on the blue "share" link above the photo's thumbnail, as shown to the left.

This will take you to the Share Album page (see previous page), but you will only be emailing the link to the individual photo, not your entire album.

Clicking on the "share" link will also allow you to easily post a single photo to various blogs and online profile Web sites, including MySpace, Facebook, Blogger, and LiveJournal.

Searching for Images

Using the search box in the upper right hand corner of the screen (see below), you can search for images or videos in other users' public albums, or just images in your album.



Image Hosting

In addition to being an online photo album service, Photobucket can be used for hosting images. If you want to add your photos to eBay auction listings, message board posts, blog entries, or MySpace profiles, you can create direct links to any photos that have been uploaded to your album.



As discussed on the previous page, various options and code for direct linking your photos to other Web services are provided underneath each image's thumbnail, and you can use the "[share](#)" link above the thumbnail to quickly add a photo to select sites.

Photobucket also provides excellent tutorials on how to add your photos to eBay auction listings and MySpace profiles. Click on the blue "[help](#)" link in the upper right hand corner of the screen to access that and other tutorials on using Photobucket.

Further Reading Suggestions

These books and videos, available from the library, will help you learn more about digital images: how to create them using digital cameras and scanners, and how to edit (or change) the images after they have been created. Ask a librarian for more titles.

Digital Photography

The A-Z of Creative Digital Photography by Lee Frost

Advanced Digital Photography by Tom Ang

Digital Cameras Made Easy: A Complete Guide to Purchasing and Using Your Digital Camera (DVD)

The Joy of Digital Photography by Jeff Wignall

Shooting Digital: Pro Tips for Taking Great Pictures with Your Digital Camera by Mikkel Aaland

Start with a Digital Camera: The Indispensable Guide to Getting the Most Out of Your Camera by John Odam

Scanners and Scanning

Basic Scanning Guide for Photographers and Other Creative Types by Rob Sheppard

How to Do Everything with Your Scanner by Jill Gilbert

Image Editing Programs

Photo Salvage with Adobe Photoshop: Techniques for Saving Damaged Prints, Slides, Negatives and Digital Files by Jack and Sue Drafa

Photoshop Elements 5 Book for Digital Photographers by Scott Kelby

Photoshop Retouching Cookbook for Digital Photographers by Barry Huggins